**INSTRUCTIONS – Delete these instructions before posting on your website or blog.**

Where indicated in **RED**, replace with the information that is required. You should proofread this and any other information to make sure your entries are correct. Once finished, you can change the font color back to black.

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All website and blog policies, terms of use, disclaimers and other disclosures are required by law to be displayed on your website or blog in a clear and conspicuous place that is obvious to your visitors and customers. Ideally, on your navigation or side bar so it shows throughout all pages on your website or blog. Also, the link to these documents should be at least the same size font as the surrounding text and links, ideally, in a contrasting color or a larger font size.

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Everything below the line should be displayed on your web page if it is to be used on your website or blog.

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